

ORDINANCE NO. 2025-001

ORDINANCE UPDATING PERSONNEL PAY/CLASSIFICATION PLAN

WHEREAS, the City Council of the City of Jamestown recognize that the city's personnel policies and procedures and pay/classification plan must be updated from time to time in order to remain current and to maintain an effective and efficient work force;

NOW THEREFORE BE IT ORDAINED by the City Council, City of Jamestown, and Commonwealth of Kentucky:

- (1) That the following pay/classification plan replace the existing personnel, compensation plan and classification plan.
- (2) That the personnel policies and procedures and pay/classification plan may be waived, altered, or suspended only by a change of ordinance.
- (3) This ordinance shall become effective after town reading and publication requirements have been met.

Date of First Reading: March 20th, 2025

Date of Second Reading: May 15th, 2025

Date of Publication: May 22nd, 2025

/s/ Mayor: Regena C. Hinton

Attested: /s/ Tyler McGowan

Authorized Postions

The following are hereby adopted as class title and class grade; the number of authorized within each class shall be determined during the budget process:

Class Title	Grade
City Clerk - Treasurer	46
Assistant Clty Clerk Treasurer	42
Deputy Clerk	30
Customer Service Representative II*	27
Customer Service Representative I*	23
Police Chief	46
Police Lieutenant	39
Police Sergeant	36
Police Officer (I, II)**	29
Police Officer (Recruit)**	25
Public Works Director	46
Superintendent of Wastewater Treatment Plant	44
Laboratory Technician	29
Wastewater Treatment Plant Operator (I, II, III, IV)***	26
Wastewater Treatment Plant Operator (Recruit)***	25
Wastewater Treatment Plant Maintenance Worker	23
Superintendent of Water Distribution	44
Water Distribution Operator (1, II, III, IV) *****	26
Water Distribution Operator (Recruit) *****	25
Water Distribution Maintenance Worker	23
Utility Lines Supervisor	44
Maintenance Supervisor	40
Equipment Operator	26
Maintenance Worker	23

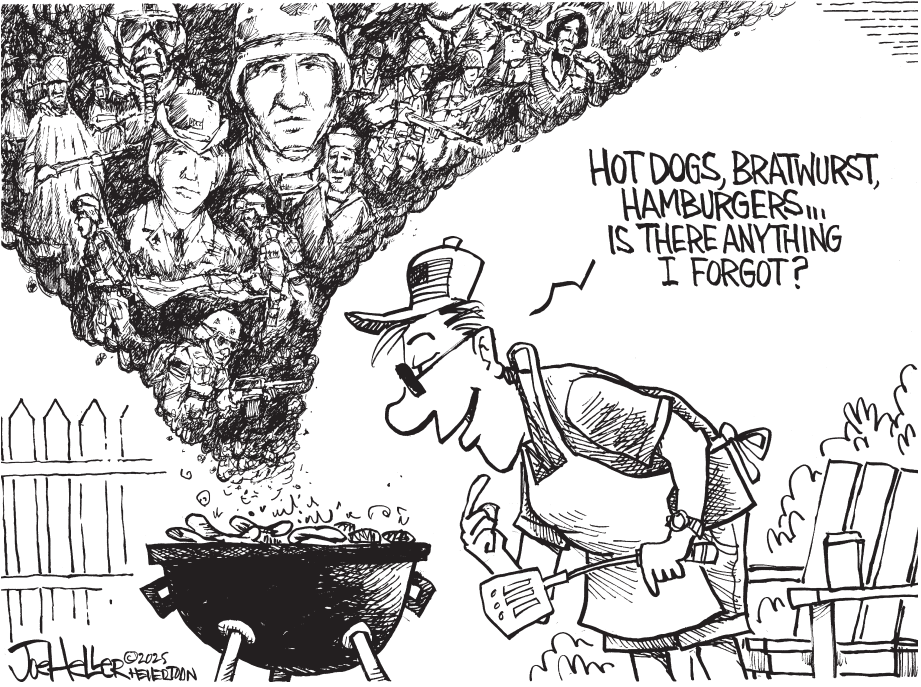
Grade	Min	Max	Grade	Min	Max	Grade	Min	Max
23	14.50	- 25.38	32	19.50	- 34.13	39	23.99	- 41.98
24	14.94	- 26.15	33	20.09	- 35.16	40	24.71	- 43.24
25	15.39	- 26.93	34	20.69	- 36.21	41	25.45	- 44.54
26	16.33	- 28.58	35	21.31	- 37.29	42	26.21	- 45.87
27	16.82	- 29.44	36	21.95	- 38.41	43	27.00	- 47.25
28	17.32	- 30.31	37	22.61	- 39.57	44	27.81	- 48.67
29	17.84	- 31.22	38	23.29	- 40.76	45	28.64	- 50.12
30	18.38	- 32.17				46	29.50	- 51.63
31	19.83	- 33.13						

Views expressed on this page are those of the author alone and not necessarily endorsed by this newspaper.

The Times Journal

OPINION

May 22, 2025



LETTERS TO THE EDITOR

Send your Letter to the Editor to

The Times Journal

P.O. Box 190 • Russell Springs, KY 42629  
or email: editor@russellcountynewspapers.com

JAMESTOWN HEALTHCARE

is accepting new patients!

Call 270-343-2597  
to schedule an appointment  
1417 N Main Street,  
Jamestown, KY 42629

Jerry Lawson, MD  
Stephanie Jones, MD  
Ashley Hart, APRN  
Taylor Gibson, APRN, FNP-BC

Document 000030  
Advertisement for Bids

For the Project Titled:  
The Green at  
Russell County Public Library  
for the  
Russell County Public Library Board  
535 North Main Street  
Jamestown, KY 42629

The Russell County Public Library Board will receive bids for construction of the above-named project on Wednesday, May 28, 2025, at the Russell County Public Library, 535 North Main Street, Jamestown, KY 42629 until 1:00 PM CST at which time and place all bids will be publicly opened and read aloud.

The Green at Russell County Public Library project consists of a Community Pavilion & Exterior Site Improvements.

The site is located at 535 North Main Street, Jamestown, KY 42629. Bidding Documents, including Drawings and Specifications, may be examined at the following places: Branscum Construction, 90 Key Village Drive Russell Springs, KY 42642

A Pre-Bid Meeting will be held Tuesday, May 13, 2025, at 10:00 AM CST at the Russell County Public Library, 535 North Main Street Jamestown, KY 42629. This Prebid is not mandatory; however, bidders are strongly encouraged to attend.

Bidding Documents, including Drawings and Specifications, may be downloaded for free or purchased from Lynn Imaging. Please call 859.255.1021 for details.

A certified check, payable to the Russell County Public Library, or a satisfactory Bid Bond executed by the bidder and acceptable sureties in an amount equal to 5% of the bid shall be submitted with each bid.

Successful bidders will be required to furnish and pay for satisfactory Performance and Labor and Material Payment Bonds. The bond shall cover the entire base bid cost and any accepted alternates (direct purchase orders must be included).

The Owner reserves the right to reject any and all bids or to waive any informality in the bidding. Bids received after the scheduled closing time for the receipt of bids will be returned unopened to the bidders. Any bid not submitted on the proper form shall not be considered. No bid may be withdrawn for a period of sixty days subsequent to the opening of bids without consent of the Russell County Public Library Board.

The Form of Proposal and Proposal Envelope must be requested and obtained from the Construction Manager, Branscum Construction Company, Inc., Key Village Office Park, P.O. Box 559, Russell Springs, Kentucky, 42642, (270) 866-5107. All bids must be submitted only on the forms and in the envelope prepared by Branscum Construction Company, Inc. The Proposal Envelope shall have the Project and respective Bid Package Number(s) affixed.

Sealed Bids will be received for the following packages:

BID PACKAGE NO.	020 - EARTHWORK
BID PACKAGE NO.	022 - HOT MIX ASPHALT PAVING
BID PACKAGE NO.	030 - GENERAL CARPENTRY/FOOTINGS/FOUNDATIONS/SLABS/CONCRETE PAVING/DOORS, FRAMES & HARDWARE/LANDSCAPING
BID PACKAGE NO.	040 - MASONRY
BID PACKAGE NO.	050 - STRUCTURAL STEEL, JOISTS, DECKING & ERECTION
BID PACKAGE NO.	082 - ALUMINUM - FRAMED STOREFRONTS
BID PACKAGE NO.	090 - GYPSUM DRYALL, METAL STUDS, INSTALLATION, FRP, ACOUSTICAL TILE CEILINGS, RESILIENT BASE
BID PACKAGE NO.	095 - PAINTING
BID PACKAGE NO.	150 - HEATING, VENTILATION AND AIR CONDITIONING
BID PACKAGE NO.	152 - PLUMBING
BID PACKAGE NO.	160 - ELECTRICAL
COMBINED BID PACKAGES	150 & 152

\*\* If you bid on a combined package, you must also bid the package individually.

There are major material items within certain bid divisions listed above, which will bid through the respective Contractor, but purchased directly by the Russell County Public Library. Interested material suppliers should contact the Construction Manager, Branscum Construction Company, Inc., for the names of Contractors who have expressed interest in the Bid Packages involved.

Bids MUST be submitted in triplicate. Bids must be submitted in the Bid Envelope supplied by the Construction Manager. If bids are to be mailed, enclose CM Envelope within Bidder's Envelope and address to:

Russell County Public Library  
PO Box 970  
Jamestown, KY 42629  
ATTN: Lindsey Westerfield, Director

In the lower left corner of mailing envelope, add wording that a bid is enclosed for THE GREEN AT RUSSELL COUNTY PUBLIC LIBRARY. Bids must be delivered to the address above prior to bid time.

Branscum Construction Company, Inc. is the Construction Manager for this project, acting as agent for the Owner, and acting on the Owner's behalf in soliciting proposals. Each successful bidder will execute a contract directly with the Owner and not with the Construction Manager.

Direct any questions affecting the preparation of your proposal to Mr. Jonathan Smith, Construction Manager, to the above address, or phone (270) 866-5107, jsmith@branscumconstruction.com